

GUIDELINES FOR PUBLIC COMMENTS

AT BOARD MEETINGS

1. **Problems involving particular/identifiable employee and/or students are reserved for executive session.**
2. **Per Fox C-6 District Policy BDDH, only items from the posted agenda may be discussed.**
3. **The speaker will be solely responsible for his/her statements. The Board does not accept any obligation or liability for the words or actions of any speaker. Any Board member shall interrupt or stop the speaker at any time if it is deemed the matter should be heard in executive session.**
4. **The speaker must be a resident or employee of the school district. Proof of residency may be required at the Board's discretion.** A non-resident may address the Board by contacting the Superintendent or Board President and asking to be placed on the agenda.
5. Any resident who wishes to speak shall submit a specific outline of their remarks to the **Board President by 6:45p.m. on the evening of the meeting.** **The Board shall determine whether the speaker will be heard during public comments or in executive session.** This section does not preclude any individual from contacting the Board President and asking to be placed on the formal agenda or requesting an executive session.
6. **A maximum of 30 minutes** at the beginning of each meeting will be allocated for public comments **(Per Policy #BDDH).**
7. **A three-minute time period will be allowed per speaker.** A warning will be given after two and one-half minutes. The Vice-President of the Board will be the time keeper.
8. The Board may discuss an item and ask question for **clarification. However, it will not ordinarily act on an item presented during public comments at that meeting.**

PUBLIC COMMENTS INFORMATION

Name: _____ Date: _____

Address: _____

Does this topic deal with particular/identifiable personnel or students?

Please check one: Yes _____ No _____

Is this topic related to an agenda item? Yes _____ No _____

Specific outline of the Topic I Wish to Present:

I HAVE READ AND UNDERSTAND the Public Comments Guidelines on the reverse side.

Signature: _____